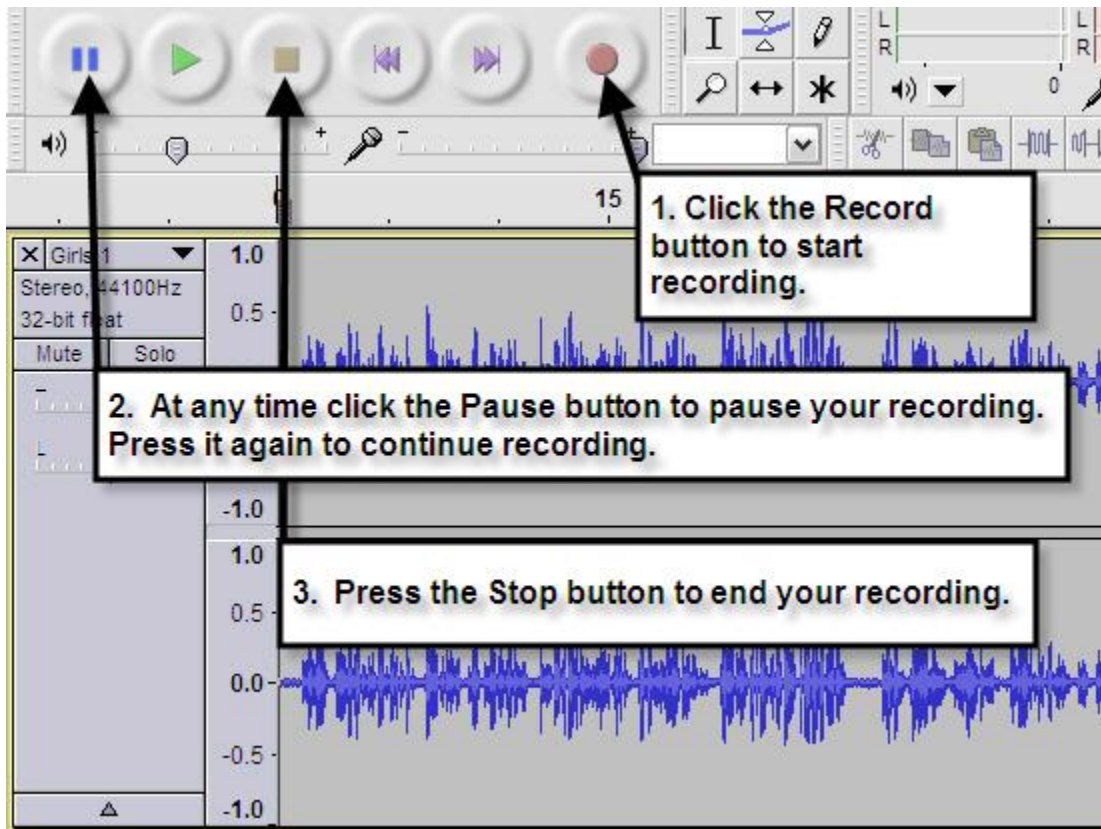
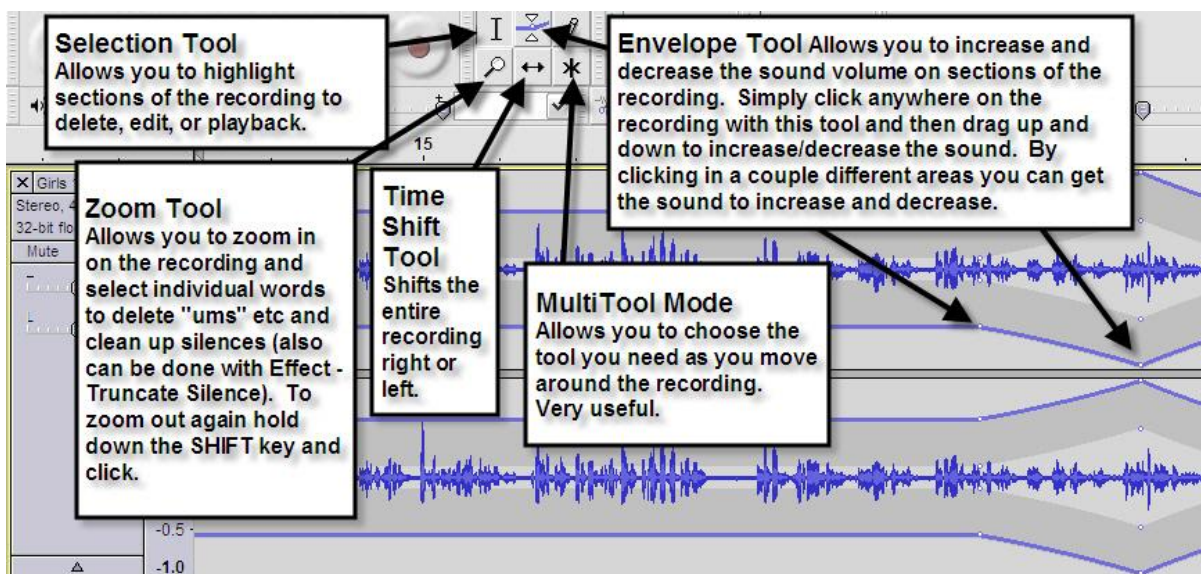


Audacity Instructions

Step 1: Record your Sound



Step 2: Editing your sound



Step 3: Helpful Effects (Effects Menu – top of the screen)

Noise Removal - Noise Removal can reduce constant background sounds such as hum, whistle, whine or buzz, and moderate amounts of "hiss". It is not suitable for individual clicks and pops, or irregular background noise such as from traffic or an audience. To use the effect, select some audio which is representative of *only* the noise. Use the **Select tool** to select the noise. Then go to **Effects – Noise Removal**. Audacity then tries to remove sound that matches this "noise profile".

Normalize - Sets all selected audio to a specific maximum volume of your choice, so removing any volume difference between multiple tracks. By default, makes all tracks as loud as possible without distortion.

Leveller - Simpler way of reducing the difference between loud and soft by increasing the soft sounds much more.

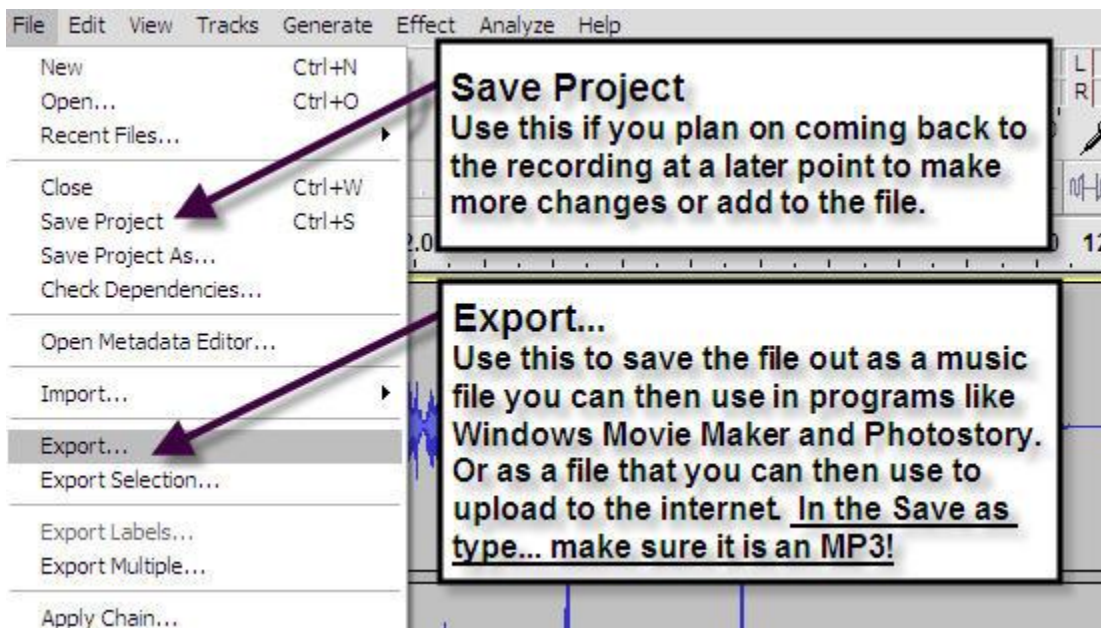
Truncate Silence - Removes audible periods of silence or near-silence from the audio selection.

For a full list of effects: http://audacityteam.org/manual/index.php?title=Effect_Menu

Step 4: Import another sound

If you want to use 2 or more sound files together, simply go to File – Import... choose your sound and click OK. You are now able to edit both of your sounds together. This is helpful for putting music behind a voice recording or adding another student to a prior recording.

Step 5: Save your Recording



FOR MORE INFORMATION AND/OR HELP

Audacity Download

<http://audacity.sourceforge.net/>

Audacity Tutorials

<http://audacity.sourceforge.net/manual-1.2/tutorials.html>